

Wisconsin's Top
Municipal Assessors
Since 1959

**Associated Appraisal
Consultants, Inc.**



Assessor's Office
P.O. Box 440
Greenville, WI 54942
Ph: 920-749-1995
Fax 920-731-4158
info.apraz@gmail.com

Buyer Information:

Name: _____

Phone: _____

Alt. Phone: _____

Dear Property Owner,

The Wisconsin Department of Revenue requires all assessors to verify and analyze real estate sales in our assessment jurisdictions. To help us in evaluating the circumstances of your recent purchase, we ask that you complete this form and return it to: **Associated Appraisal Consultants, Inc., PO Box 440, Greenville WI, 54942.** You may also return this form by fax at **920-731-4158** or by email at **info.apraz@gmail.com**. Please note that a recent sale of a property does not automatically trigger a reassessment. Should you have any questions, our phone number is 920-749-1995.

REAL ESTATE SALE QUESTIONNAIRE

Municipality _____

Parcel Number _____

Property Address _____

The total purchase of property _____

The date of purchase was _____

(Please correct any errors above or add missing information)

1. How did you become aware this property was for sale? (*check all that apply*)

- ☐ Realtor ☐ Printed Advertising ☐ Internet Listing ☐ Sign on Property ☐ Auction Notice ☐ Word of Mouth
☐ Other (please explain) _____

2. How was this property marketed by the seller (to the best of your knowledge)? (*check all that apply*)

- ☐ Real Estate Broker ☐ Sign ☐ Newspaper ☐ Word of Mouth ☐ Other _____

3. To the best of your knowledge, how long was this property listed for sale on the open market? _____ (months)

4. What is your relationship, if any, to the seller? (*check all that apply*)

- ☐ Family ☐ Marriage ☐ Business ☐ Friend ☐ Neighbor ☐ Tenant ☐ None

5. To the best of your knowledge, was the seller having financial problems, a foreclosure pending, health problems, etc.?

- ☐ NO ☐ YES (explain) _____

6. To the best of your knowledge, was this property sold to you by a lending institution pursuant to a foreclosure?

- ☐ NO ☐ YES (explain) _____

7. As the buyer, what type of financing, if any, did you use in the purchase of this property? ☐ None: Cash Sale

- ☐ None: Gift or Inheritance ☐ Conventional Financing ☐ Land Contract ☐ Exchange ☐ Other (explain) _____

(Over)

8. Were there any debts you paid which were not included in the purchase price shown above? If YES, check type and state \$ amount. ☐ NO ☐ YES: Delinquent prior year taxes \$ ☐ YES: Overdue mortgage payments \$ _____
☐ YES: Other (please explain) \$ _____
9. How was the purchase price established? (*check all that apply*) ☐ Appraisal ☐ Realtor ☐ Negotiation
☐ Fair Market Value from Tax Bill ☐ Other (please explain) _____
10. Did the total purchase price above include any personal property? ☐ NO If YES, please list the value you attributed to each item. ☐ YES: Furniture \$ _____ Machinery/Tools \$ _____ Boat/ATV \$ _____
Livestock \$ _____ Crops \$ _____ Other (please explain) \$ _____
11. Did you have an investment in the property prior to your purchase (such as tenancy, use of property, business, etc.)?
☐ NO ☐ YES (please explain) _____
12. Do you own any other land or buildings near this property? If YES, how many miles away? ☐ NO ☐ YES: Adjacent property ☐ YES: less than one mile away (explain) _____ ☐ YES: more than one mile away
13. Were there any long-term benefits retained by the seller or any governmental agency? (*check all that apply*) ☐ NO
☐ YES: Mineral rights ☐ YES: Lifetime use of house and/or buildings ☐ YES: Access Easement
☐ YES: Conservation Easement ☐ YES: Hunting/fishing rights ☐ YES: Timber/crop harvesting rights
☐ YES: Wetland Reserve Program ☐ YES: Other (please explain) _____
14. Please check the PRIMARY use of the property: ☐ Single Family Residential ☐ Multi Family Residential
☐ Commercial ☐ Manufacturing ☐ Farming ☐ Recreational ☐ Logging
☐ Other (please explain) _____
15. Please indicate the number of acres, if any, of the following: _____ Tillable _____ Irrigated
_____ Pasture _____ Wooded _____ Water Frontage (front feet) _____ Christmas Trees
_____ Conservation Reserve Program _____ Managed Forest Land
16. Have you added, remodeled, or removed any buildings since your purchase? If YES, list the additions or removals, and when they occurred. ☐ NO ☐ YES

17. Do you **plan** to add, remodel, or remove any buildings within the next year? If YES, please describe those anticipated changes below. ☐ NO ☐ YES

Please comment on any items you feel are relevant to the sale, which were not covered above.